NORTH CENTRAL SECTION
INSTITUTE OF TRANSPORTATION ENGINEERS

2009 ANNUAL REPORT and 2010 MEMBERSHIP GUIDE

MARQ2, Northstar Commuter Rail, Target Field and I-35 MnPass

Transportation Professionals in Action
North Central Section
Institute of Transportation Engineers

2009 Annual Report and 2010 Membership Guide

PREPARED BY:

SUE ZARLING
2009 NCITE SECRETARY

KATIE BRUDELHEIDE
2010 NCITE YEARBOOK EDITOR

PREPARED MARCH 2010
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NOTE: In a continued effort to bring NCITE members information effectively, this year we are distributing the 2009 Annual Report and 2010 Membership Guide as one document replacing the Yearbook and separate Annual Report. The current interactive membership directory will follow in a separate e-mail to all members as it has the last few years.

This report summarizes the past year including our section meetings, training and special events; provides contact information for your past and current NCITE executive committees and Midwestern Board, and committee chairs serving you; and contains the calendar and information of upcoming 2010 events.
A MESSAGE FROM 2010 NCITE PRESIDENT

To all NCITE members,

In 2009, as in the past, NCITE continues to bring both technical information and networking opportunities to the nearly four-hundred Transportation Professionals throughout our section through a wide variety of relevant topics and events. Throughout 2009, NCITE members could partake in several professional development training opportunities and informative section meetings or technical meetings, attend the fundamentals workshop, access information about activities through our web site, read well-rounded newsletters and have fun at social events including twins stadium tour and the murder mystery dinner annual meeting which ended our year.

These opportunities are possible through the continued efforts of the leaders within our organization. I would like to thank the entire 2009 Executive Committee and all the committee chairs leading either technical committees or standing committees for their dedication and accomplishments last year.

Looking forward in 2010, we once again have a dedicated and talented group of members serving on the Executive Board and as Committee Chairs. Each standing committee is working diligently on projects to better serve members and, in the case of the new student activities co-chairs, providing continued scholarships opportunities and networking for students with professionals. Our active technical committees, including the Traffic Operation and Maintenance Discussion Group (formed in 2009), each meet to highlight relevant topics and share interesting ideas. Please contact any chair to be involved in a committee or contact the executive committee with ideas for section meetings, news articles and other ideas to better our organization.

This year NCITE will host the Midwestern ITE annual meeting. The planning committee has been working since early 2009 to bring an excellent array of technical presentations, transportation project tours, great exhibitors, student traffic bowl competition and poster session, and many fun opportunities to network with transportation professionals throughout the mid-west. Make sure to check out the calendar and notices in this report and our web site for committee meetings and the annual meeting.

Thank you for your support and continued active involvement in the North Central Institute of Transportation Engineers. The dedication of our members is really what makes NCITE the great organization it is. I am honored to serve as your 2010 President and I look forward to what lies ahead.

Sincerely,

Kristi M. Sebastian, P.E., PTOE
2010 NCITE President
EXECUTIVE SUMMARY

2009 was another successful year for NCITE and its members. NCITE Technical Committees continued to be active and a new Discussion Group was added, which creates opportunities and brings additional information to our members. The tradition of strong Section Meetings, providing multiple Professional Development opportunities and actively engaging our student chapter was continued. Long-range goal setting, which began in previous years, has continued to be built upon to help NCITE move forward into the future.

Meetings
- NCITE held seven (7) Section Meetings covering a range of timely transportation topics. The times of the meetings varied from breakfast to lunch meetings. Extended meetings were held involving several speakers along with shorter meetings with one speaker.
- NCITE members and their guests spent Friday the 13th enjoying a Mystery Theater at the Annual Meeting in November in the Marriott Minneapolis West – St. Louis Park. The Summer Social was also a popular event giving members and their guests an opportunity to tour the New Twins stadium during construction and socialize while joining in on a game of Twin’s trivia.
- The Executive Board met eleven (11) times.
- NCITE’s five (5) Technical Committees (Geometric Design, Intersection Traffic Control, Pedestrian and Traffic Safety, Planning Methods and Applications and ITS Technical Committee) met regularly throughout 2009 and remained active discussing current issues in their areas. A new discussion group, Traffic Operation and Maintenance, was formed this year.
- The Past President’s meeting in April gives past leaders of NCITE an opportunity to share their ideas with the current leadership.

Student Activities
- NCITE awarded five (5) $1000 Student Scholarships.
- NCITE awarded a $500 Student Paper Award.
- NCITE held a joint section meeting with the University of Minnesota Student Chapter in March.
- Funding was made available for student chapters of the University of Minnesota and North Dakota State University.

Awards
NCITE and its members received the following awards in 2009:

- Midwestern District Section Activities Award for 2008.
- Past President’s Award for an individual who has made outstanding contributions to NCITE, ITE and/or through achievements in the Transportation/Traffic Engineering profession was presented to Joel Katz.
- The Young Transportation Professional of the Year Award for an individual who is 35 years old or younger, and who is making outstanding contribution to NCITE was presented to JoNette Kuhnau, Kimley-Horn.
Communications / Membership

- Four (4) Newsletters and NCITE’s Annual Yearbook were published in 2009.
- NCITE has continued to maintain and improve its website and has begun the process to develop a new website to better serve its members.
- NCITE welcomed 9 new members in 2009 and took over the billing of all Affiliate Members from ITE. As part of this process due diligence was made to ensure that Affiliate Members contact information is up to date and they are receiving all newsletters and meeting information from NCITE.

Professional Development and Outreach

- Offered webinars in September and October on The Road Diet Handbook and Strategies for Reducing Collisions Involving Bicycles.
- Held two (2) training courses. One was a two day course on Interconnection of Highway-Rail Grade Crossing Warning Systems and Highway Traffic Signals. The second was an Advanced Synchro and Sim Traffic Training.
- The Professional Development Committee completed a survey of members asking what types and lengths of trainings best met their needs. These results are being used to develop future training opportunities.

Legislative Activities

NCITE was active in transportation legislative issues through keeping track of specific legislation and communicating key legislative activities to its members.

- The NCITE Board had previously passed a resolution supporting the primary seatbelt legislation. In 2009 we saw this passed in to law in Minnesota.
- Legislative topics are discussed by presenters of the section meetings when appropriate to their topic. In March Mn/DOT’s Deputy Commissioner spoke to NCITE members and the Student Chapter addressing current legislative issues and funding affecting the community. In April the Metropolitan Council’s 2030 Transportation Policy Plan was shared and discussed with NCITE members.
- Speed limit law changes took place in August of 2009 after the speed zone task force report was presented to the legislature. In 2008 and 2009 Board and section members were involved in the speed zone task force to meet Laws of Minnesota 208, Chapter 287, Section 119 Study and Report on Speed limits to assess various aspects of the speed limit laws including the statutory speed limits.
- Legislative action that concerns specific technical aspects of transportation is discussed at the technical committee level.

Advocacy and communication related to key transportation issues in the legislature will continue to take place throughout 2010. Discussions on how to make sure that members and agencies are aware of current legislation have been happening at the board level.
INTRODUCTION

The North Central Section of the Institute of Transportation Engineers (NCITE) consists of Institute members residing in Minnesota, North Dakota, and South Dakota and affiliated persons. NCITE is a section within the ITE’s District 4, which covers the mid-western states (Figure 1.)

NCITE was organized early in 1963 and, like its parent organization, the Institute, has its roots in the traffic engineering profession.

Today, NCITE members reflect the diversity of our profession, and count planners, architects, retired professionals, and technicians among its membership.

One only needs to be active in the field of transportation to be eligible to join the Institute as an Associate Member. Figure 2 provides a map of the boundary of NCITE within District 4.

There are two active student chapters of ITE in the Section. The University of Minnesota in Minneapolis and North Dakota State University in Fargo have very active ITE student chapters, with students regularly attending NCITE Section meetings and functions.

Elected Leadership

The NCITE Executive Board consists of eight (8) elected members who act as:

- President
- Vice President
- Secretary
- Treasurer
- Directors (3)
- Past President

Election as NCITE Secretary begins a four-year commitment to the Executive Board. The Secretary is also Vice President Elect, after one year automatically becoming Vice President, and President Elect the following year. The third year is served as President and the fourth year, is served as Immediate Past President and is the last year on the Board. This progression provides continuity between Boards and builds in a level of institutional knowledge to the Board.
2009 Annual Report and 2010 Membership Guide

The NCITE Executive Board elections are held in the fall of each year with the result announced at the Annual Meeting. NCITE has been conducting elections online since 2008. The “ElectionsOnline” (www.electionsonline.us) service administered the online elections. Holding the elections online resulted in an excellent voter turnout with 135 ballots being cast out of a possible 432. This resulted in a 31.25% ballot return rate for the 2010 election.

Purpose, Mission and Goals

The Purpose and Goals of NCITE are spelled out in our Charter:

1. Advance the objectives of the Institute;
2. Foster closer association of Institute members;
3. Encourage members to prepare or discuss papers;
4. Prepare suggestions on matters of policy to the Board of Direction of the Institute;
5. Consider local transportation and traffic engineering problems;
6. Cooperate with other local engineering groups on matters of common interest;
7. Present the transportation and traffic engineering point of view consistent with established institute policies;
8. Encourage the introduction of transportation and traffic engineering courses in colleges, universities and technical schools in the Section.

The NCITE Executive Board strives to achieve these goals through section activities:

- Ensuring Strong Commitment to Professional Development Opportunities for Members
- Continuing Outreach to non Transportation Professionals to teach and promote Transportation Principals and Professions.
- Providing Information to our membership through newsletters, publications, committee reports and board meeting minutes.
- Acting as a resource to members to find information and opinions through our web page and mentoring.
- Providing leadership opportunities for members through committee chairmanships and executive board opportunities.
- Promoting technology through research and implementation
NCITE ORGANIZATION

2009/2010 Executive Board

The 2009 Executive Board

President:
Randy Newton
City of Eden Prairie
(952) 949-8339
rnewton@edenprairie.org

Vice President:
Kristi Sebastian
Dakota County
(952) 891-7178
kristi.sebastian@co.dakota.mn.us

Secretary:
Sue Zarling
Mn/DOT
(651) 234-7052
susan.zarling@state.mn.us

Treasurer:
Nick Erpelding
Westwood Professional Services
(952) 906-7444
nick.erpelding@westwoodps.com

Directors:
Peter Langworthy
WSB & Associates, Inc.
(763) 541-4800
plangworthy@wsbeng.com

Bill Klingbeil
Howard R. Green.
(651) 644-9662 x 4705
wklingbeil@hrgreen.com

Bryant Ficek
TKDA
(651) 726-7944
bryant.ficek@tkda.com

Past President:
Wayne Sandberg
Washington County
(651) 430-4339
wayne.sandberg@co.washington.mn.us

The 2010 Executive Board

President:
Kristi Sebastian
Dakota County
(952) 891-7178
kristi.sebastian@co.dakota.mn.us

Vice President:
Sue Zarling
Mn/DOT
(651) 234-7052
susan.zarling@state.mn.us

Secretary:
Nick Erpelding
Westwood Professional Services
(952) 906-7444
nick.erpelding@westwoodps.com

Treasurer:
JoNette Kuhnau
Kimley-Horn and Associates, Inc.
(612) 767-9328
jonette.kuhnau@kimley-horn.com

Directors:
Katie Bruwelheide
Alliant Engineering, Inc.
(612) 767-9328
kbruwelheide@alliant-inc.com

Tim Plath
City of Eagan
(651) 675-5643
tplath@cityofeagan.com

Craig Vaughn
SRF Consulting
(763) 249-6774
cvaughn@srfconsulting.com

Past President:
Randy Newton
City of Eden Prairie
(952) 949-8339
rnewton@edenprairie.org
## Past NCITE Presidents

<table>
<thead>
<tr>
<th>Year</th>
<th>Name</th>
<th>Year</th>
<th>Name</th>
<th>Year</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1963</td>
<td>Deane Wenger-D</td>
<td>1979</td>
<td>Mathew Huber-D</td>
<td>1995</td>
<td>Bernie Arseneau</td>
</tr>
<tr>
<td>1967</td>
<td>Edward Bather-R</td>
<td>1983</td>
<td>Charles Wold-D</td>
<td>1999</td>
<td>Todd Foster</td>
</tr>
<tr>
<td>1977</td>
<td>Thomas Campbell-R</td>
<td>1993</td>
<td>Alan Klugman</td>
<td>2009</td>
<td>Randy Newton</td>
</tr>
<tr>
<td>1978</td>
<td>Sheldon Johnson-R</td>
<td>1994</td>
<td>Mike Robinson</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**KEY:** D-Deceased   R-Retired   M-Moved out of Section

## Past Midwestern ITE District 4 Directors

<table>
<thead>
<tr>
<th>Year</th>
<th>Name</th>
<th>Section</th>
<th>Year</th>
<th>Name</th>
<th>Section</th>
</tr>
</thead>
<tbody>
<tr>
<td>1960-61</td>
<td>Evan E. Olmstead</td>
<td>Midwest</td>
<td>1984</td>
<td>C. Todd Heglund</td>
<td>NCITE</td>
</tr>
</tbody>
</table>

*Elections for District Directors Started in 1962*

<table>
<thead>
<tr>
<th>Year</th>
<th>Name</th>
<th>Section</th>
<th>Year</th>
<th>Name</th>
<th>Section</th>
</tr>
</thead>
<tbody>
<tr>
<td>1964-65</td>
<td>John E. Baerwald</td>
<td>Midwest</td>
<td>1989-91</td>
<td>Garry M. Metcalf</td>
<td>MOVITE</td>
</tr>
<tr>
<td>1970-71</td>
<td>Harvey Shebesta</td>
<td>Wisconsin</td>
<td>2001-03</td>
<td>Earl E. Newman</td>
<td>MOVITE</td>
</tr>
<tr>
<td>1972-73</td>
<td>Edward C. Bather</td>
<td>NCITE</td>
<td>2004-07</td>
<td>Kenneth H. Voigt</td>
<td>Wisconsin</td>
</tr>
<tr>
<td>1974-76</td>
<td>Martin E. Blachman</td>
<td>Illinois</td>
<td>2008-9</td>
<td>Stephen J. Manhart</td>
<td>NCITE</td>
</tr>
<tr>
<td>1977-79</td>
<td>George L. Crawford</td>
<td>MOVITE</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*District 4 started on March 6, 1949*
MEMBERSHIP
The North Central Section of the Institute of Transportation Engineers (NCITE) welcomes membership from persons who are engaged in the fields of transportation or traffic engineering and planning. The Section has two membership grades -- Section Member and Section Affiliate.

NCITE Membership continues to reflect the diverse professions that comprise the transportation community in Minnesota and the Dakotas. At 374 members, NCITE strives to provide opportunities for every member to get to know each other both professionally and personally.

Section Membership
SECTION MEMBER. Any voting member of International ITE residing in Minnesota, North Dakota or South Dakota can be a North Central Section Member by filing this application with the Section Secretary or Membership Chair and paying the current year’s annual dues, collected by International ITE. A Section Member can be classified as either an Agency Member or a Current Member depending on whether they are an individual member or a member through their employer.

SECTION AFFILIATE. Those persons who have an interest in transportation or traffic engineering and/or planning, but are not eligible to be voting members of the International ITE, may become Section Affiliates. Section Affiliates need not reside in the three states that comprise the North Central Section.

As of February 1st, 2010, NCITE had the following Membership status listed by type:

<table>
<thead>
<tr>
<th>STATE</th>
<th>Agency Member</th>
<th>Current Member</th>
<th>Section Affiliate</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other</td>
<td>0</td>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>Minnesota</td>
<td>90</td>
<td>218</td>
<td>20</td>
<td>328</td>
</tr>
<tr>
<td>North Dakota</td>
<td>1</td>
<td>25</td>
<td>0</td>
<td>26</td>
</tr>
<tr>
<td>South Dakota</td>
<td>0</td>
<td>17</td>
<td>0</td>
<td>17</td>
</tr>
<tr>
<td>Grand Total</td>
<td>91</td>
<td>261</td>
<td>22</td>
<td>374</td>
</tr>
</tbody>
</table>

New Members
NCITE is only as strong as its individual members. We strive to continually reinforce the value of NCITE membership to our current members, and to continue to expand our community by obtaining new members. In 2009, we welcomed 9 new members; 5 ITE members, 1 new Student member and 3 new Section Affiliate members.
These members within NCITE are as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Name</th>
<th>Member Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 12</td>
<td>Ross Harris</td>
<td>Affiliate</td>
</tr>
<tr>
<td>March 12</td>
<td>Dena King</td>
<td>Affiliate</td>
</tr>
<tr>
<td>September 11</td>
<td>Adam Bruening</td>
<td>Affiliate</td>
</tr>
<tr>
<td>October 29</td>
<td>Cassandra Isackson</td>
<td>Member</td>
</tr>
<tr>
<td>October 29</td>
<td>Kenneth Johnson</td>
<td>Member</td>
</tr>
<tr>
<td>November 30</td>
<td>Tony Parish</td>
<td>Student</td>
</tr>
<tr>
<td>December 23</td>
<td>Andrew Gitzlaff</td>
<td>Member</td>
</tr>
<tr>
<td>December 23</td>
<td>Ann Pung-Terwedo</td>
<td>Member</td>
</tr>
<tr>
<td>December 28</td>
<td>Thomas Swenson</td>
<td>Member</td>
</tr>
</tbody>
</table>

Section Distinguished Members
- Edward Bather
- Lyle Berg
- Tom Campbell
- Doug Differt
- Dave Koski
- Sheldon Johnson
- Howard Preston

Section Life Members
- Gordon Adams
- Helmer D. Christenson
- Kenneth Olson
- Robert H. Roettger
- Mike Belrose
- James Zalusky
- Peter A. Fausch
- Richard P. Wolsfeld Jr.

Section Life Affiliates
- Harold Ameter
- Carl Hoffstedt
- James Newland

KEY: D-Deceased
Membership Services

Our Board and Membership Chair are committed to ensuring that members see and feel value in being a part of NCITE. The goal of bringing value to our members is accomplished in the various activities and initiatives our section accomplished this year:

- Holding monthly technical section meeting sessions throughout the year.
- Providing an Annual Report and Membership Guide
- Listing all members and their contact information for members to access.
- Maintaining an easy to navigate web page, where members may find information on the organization, read the quarterly newsletter and find extensive archive of Executive Board and Committee meeting minutes.
- Developing partnerships with other transportation organizations in the Midwest, including:
  - ITS Minnesota
  - WTS Minnesota Chapter
  - Minnesota Local Technical Assistance Program (LTAP)
  - American Traffic Safety Services Association (ATSSA)
  - University of Minnesota
  - North Dakota State University
  - City Engineers Association of Minnesota (CEAM)
  - Minnesota County Engineers Association (MCEA)

- Offering several professional development opportunities for our members. These training courses, usually offered at lower rates for our members, provide an opportunity for our members to obtain professional development hours, while obtaining detailed technical training.

- Supporting Midwestern and National ITE Events for members through sending board members to the section and national meeting, promoting events at section meetings and highlighting meetings in our newsletter.

- Supporting student activities and attendance at meetings to encourage the future of the transportation profession.

MEETINGS

2009 Section Meetings

NCITE strives to hold a minimum of seven (7) Section Meetings every year. These meetings are held in the months of January, February, March, April, May, September, and October. The meetings include networking prior to a lunch or breakfast followed by a welcome by the president, introduction of all members in attendance, brief overview of section and ITE activities followed by the key note speaker or presenters on a timely transportation topic of interest to the membership. A summer social is held which includes a fun activity for members to get to know each other better. Our Annual Section Meeting is held in November and is covered in detail in the next section.
January 16, 2009 – Lunch at Best Western Kelly Inn, Saint Paul, MN
Topic: Public Works’ Role in the 2008 Republican National Convention

Mr. John Maczko, Traffic Engineer for the City of Saint Paul, described what it was like to be the host city of the Republican National Convention. Saint Paul is the smallest city to ever put on an event this large. According to John the Olympics is the only event bigger in the world for press coverage. John discussed what went into the preparation, challenges, impact to the neighborhoods and what went well.

February 18, 2009 – Breakfast at Jax Café, Minneapolis, Mn
Topic: Complete Streets

This was an extended session with 3 speakers presenting on different aspects of Complete Streets.

Scott Bradley, Mn/DOT Chief Landscape Architect, began the session with an overview of Complete Streets. He showed examples of “complete” and “not complete” streets including narrowed traffic lanes, demarcated bike lanes, on-street parking and center islands. Scott listed some benefits of Complete Streets as: improved pedestrian, transit and motorist safety; improved mobility; improved public and environmental health; and improved quality of life.

Jack Broz, HR Green’s Transportation Group, Leader, spoke on “How To Do This”. He stressed that you must think of all four modes as you are designing – vehicles, bikes, pedestrians and transit. He also talked about keeping in mind the problem statement, understanding the context, looking at all users Level of Service, sustainability, and design flexibility. Jack also stressed that if we are going to design for all modes we also need to figure out how we are going to do maintenance.

Kristin Asher Osberg, City of Richfield, City Engineer, presented a case study of 76th/75th Street. Her 4 main talking points discussed what went into 76th Street, the public involvement, 4 goals of the project and the maintenance policy.

March 6, 2009 – Lunch at Coffman Memorial Union, University of Minnesota
Joint Meeting with the University of Minnesota Student Chapter
Topic: Federal Stimulus Funding and What it Means for Mn/DOT

The program began with NCITE awarding 5 scholarships and a paper award at this meeting. Awards presented from several organizations were followed by a presentation by Khani Sahebjam, Deputy Commissioner of Transportation and Mn/DOT’s Chief Engineer. Khani spoke about Mn/DOT’s goals on getting people’s trust and confidence
back after the I-35W Bridge Collapse. In his presentation Khani touched on the importance of transparency and innovation to the Department. He then went on to give an update on the Economic Stimulus package. Khani ended the program by giving the students advise to continue going to school and learning the technical side of things, to get involved and stay involved in industry and society and to build relationships and keep them.

April 15, 2009 – Lunch at Grumpy’s, Roseville, MN

Topic: Metropolitan Council’s 2030 Transportation Policy Plan

Connie Kozlak, System Planning and Programming Manager for the Metropolitan Council, began by giving a brief description on what the plan includes and the law requiring the plan to be written. She then went into an overview of what the plan includes for the various modes of transportation. These modes are: Highways, Transit, Freight Systems, Aviation and Other Modes (includes biking and pedestrians). The plan is available online at [www.metrocouncil.org](http://www.metrocouncil.org)

May 13, 2009 – Lunch at Caspe’s Cherokee Sirloin Room, West Saint Paul, MN

Topic: Emerging Technologies in the Transportation Field

This session was set up to cover some of the technical issues we are facing today. Three topics were presented.

Jerry Kotzenmacher, Mn/DOT, gave an update on the Traffic Signal Enforcement Light. Mn/DOT has worked with City of Burnsville to install enforcement lights at a test location. The blue light goes on with the red light it is tied in to. It is installed at a location that makes the pursuit of red light runners safer. Jerry presented the initial findings of the installation along with reasons to use the enforcement light.

Sue Zarling, Mn/DOT, spoke on Accessible Pedestrian Signals (APS). She gave a quick review on what an APS is and how it benefits a visually impaired pedestrian. The presentation went over reasons behind installing the APS and what Mn/DOT is currently doing.

Mike Spack, Spack Consulting, presented on Miovision. He described what Miovision is and what it can do for you. Mike gave his perspective and experience with using Miovision.
September 16, 2009 – Lunch at Best Western Kelly Inn, Saint Paul, MN
Topic: “From Footpaths to Freeways; A History of Transportation in Minnesota”

Joel Katz, the author of From Footpaths to Freeways; A History of Transportation in Minnesota gave a slide show presentation speaking about each chapter of his book. This project took about 5 years to write. He wrote to tell about roads and highways in a way that has previously been done for rail and air. He also wanted to provide recognition for the past and present professionals that have made the roads and highways what they are today. The book is set up like a coffee table book with photos, maps, and illustrations. Extensive text also provides a narrative throughout.

October 21, 2009 – Breakfast at Jax Café, Minneapolis, MN
Topic: Mega Projects – Lessons Learned

This extended session included presenters speaking on 3 mega projects that are currently being constructed or have recently completed construction in the Twin Cities area.

Mike Reif of WSB spoke on TH 212 Construction – Design Build Considerations. This was a $238 Million design build project. It was an 11.8 miles long 4 lane divided highway, had 28 bridges, 7 interchanges and had 10 million cubic yards of common excavation. There were over 100 encroachments that had to be dealt with and over 500 people involved in working on the project. Mike listed cost, schedule, large project/complexity and quality as considerations for design build. Innovation, reduced claims, resources and risk (passing on to contractor) were also discussed. Lessons were learned every day during the project. Mike left us with the statement that “people make the difference” stating that selection of personnel, contractor’s knowledge and having the right attitude and culture is key.

Wally Wysopal, City of North St. Paul, spoke regarding the TH 36 Reconstruction – City Perspective. Wally said that for the city the goal of this project was to reconnect the community and he believes that in the end this happened. As with any project this one was difficult. For every 1 person that is for a project 2 are against. Wally began by giving a history of the city and how the coming of cars, and TH 36 with them, affected the town. This showed the importance of reconnecting the community. Wally listed some of the hurdles of this project being no money; no plans; and everyone had a self interest. There were historic impacts and impacts to trails and paths. The project needed to maximize benefit and minimize cost. The greatest cost and time savings was closing the road down. Wally stated the importance of seeing other perspectives during a project like this. Groups had to take in to account self interest with public interest and put it in perspective of the public good.
Steve Barrett, Mn/DOT, spoke on the Crosstown Commons Reconstruction – Construction Staging and Traffic Management. This was a traditional design-bid-build project. The original contract was $288 Million and to date overruns have added $3.5 Million to the project. The project began on March 30, 2007 and is expected to be opened to all traffic on November 19, 2010 with final completion on June 1, 2011. MnPass elements were recently added to this project. Due to the sensitive nature of the project area commitments were made regarding number of open lanes, limited freeway closures, local traffic and full closures. Because of this the contract documents had strict guidelines to be followed. Steve brought up keeping the public aware of what is happening as a lesson learned.

Summer Social
NCITE holds a summer social each year to provide an additional, informal opportunity for transportation professionals to gather and network. Past Summer Socials have included golf outings, lawn bowling, St. Paul Saints game and mini golfing.

The 2009 Summer Social took place on August 4th, 2009 and included a tour of Target Field (the Twin’s new ballpark) and happy hour at Gluek’s. NCITE got a sneak peak at new Target Field. 58 members, associates and friends gathered in downtown Minneapolis for a construction tour of the ballpark, scheduled to open for the 2010 baseball season. The event ended with happy hour at Gluek’s Bar and Restaurant.

During the tour facts were pointed out about each entry, differences compared to the Metrodome and the multimodal advantages built into the stadium and surrounding area. After returning to Gluek’s from the tour the social event continued with appetizers and drinks. A Twins trivia contest helped round out the evening.

2009 Past President Meeting
April 20, 2009 – Jax Café, Minneapolis, MN

The Past Presidents Dinner is held each spring for the past presidents of NCITE to discuss current activities of the section, share information from the past and ideas for moving forward. 2009 President Randy Newton began the meeting discussion with introductions and an overview of the 2009 Work Plan and NCITE Goals and Objectives. Discussion took place regarding encouraging student involvement and outreach. Bob Green, Chair of the 2010 Midwestern Meeting, gave an update on where the committee was in the planning stages of this meeting.
2009 Annual Meeting
November 13th, 2009 – Mystery Theater, Marriott Minneapolis West, St. Louis Park, MN

NCITE holds an annual meeting each year to present awards for the year, introduce the new board and gather for a fun night of socializing with members and guests. What better way to spend Friday the 13th then with some friends and a good mystery! A mystery evolved throughout dinner and over dessert the audience had to determine who the real villain was. Many interesting theories were presented but in the end our new 2010 President, Kristi Sebastian, was found to be the murderer.

Once the mystery was solved President Randy Newton called the meeting to order. The NCITE Annual Meeting was held the evening following the MWITE meeting. NCITE was honored to host many guests including ITE International President Ken Voigt along with several of the Midwestern ITE Board members. Some highlights of the night included:

- Acknowledgement and congratulations of Steve Manhart for an excellent job on the International Board
- John Davis, 2009 MWITE President presenting NCITE with the Section Activities Award for 2008.
- Randy Newton’s presentation of the 2009 Year in Review.
- Committee Chairs and Standing Committee Chairs were announced and recognized along with an acknowledgement of Bruce Boje for performing audits of NCITE Treasurer Reports for over 20 years.
- The 2009 NCITE Board was recognized along with John Crawford, MWITE 2009 Vice President/2010 President and past MWITE board member Bob Green for service to the District.
- Two new Life Members were recognized: Dallas Hildebrand and Sheldon Johnson.
- NCITE Young Transportation Professional of the Year award was presented to JoNette Kuhnau with Kimley-Horn.
- NCITE Past President’s Award for Transportation Professional of the Year was awarded to Joel Katz.
Incoming President Kristi Sebastian presented Randy Newton with a plaque for his years of service and announced the 2010 Executive Board. Midwestern International Director Steve Manhart presided over the swearing in of the new board.

**2009 Executive Board Meeting**

In 2009, the NCITE Executive Board met eleven times. A typical agenda included time for previous meeting minute review and approval, treasurer reports, committee reports, review of the upcoming section meeting plans and a round robin discussion. Each meeting also has topics timely to the meeting. These include reviewing goals of the board, election items and requests made to the board. Action items are also reviewed at each meeting. Committee chairs are welcome to attend the meetings and are specifically invited to join one meeting a year to discuss committee activities with the board.
## 2010 SCHEDULE

### 2010 NCITE Schedule

<table>
<thead>
<tr>
<th>Month</th>
<th>Day</th>
<th>2010 NCITE Schedule</th>
<th>Committee Chair Invited</th>
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<tbody>
<tr>
<td>January, 2010</td>
<td>11-14</td>
<td>TRB Annual Meeting, Washington, D.C.</td>
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<td></td>
<td>13</td>
<td>NCITE Section Lunch Meeting - Tim P</td>
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<td>8</td>
<td>NCITE Board Meeting - Kristi Sebastian, Host - Dakota County</td>
<td>Communication Group</td>
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<td></td>
<td>15</td>
<td>MW ITE 2010 AM planning meeting - set up on-line registration</td>
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<td></td>
<td>19-22</td>
<td>Minnesota County Engineers Association Annual Conference - Cragun's Resort</td>
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<td></td>
<td>27-29</td>
<td>Minnesota City Engineers Annual Conference - Earl Brown Center, Brooklyn Center</td>
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<td></td>
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<td>Distribute Winter Newsletter - Main Topic Pedestrian Safety Committee</td>
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<tr>
<td>February</td>
<td>14-18</td>
<td>ATSSA Annual Convention - San Antonio, Tx</td>
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<td></td>
<td>9</td>
<td>CTS Winter Luncheon</td>
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<td></td>
<td>10</td>
<td>NCITE Workshop on Traffic Engineering Fundamentals - U of MN, Continuing Education and Conference Center, St. Paul</td>
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<td></td>
<td>12th, Friday</td>
<td>NCITE Board Meeting – Mn/DOT, Sue Zarling</td>
<td>Activities/Career Guidance Chair &amp; Membership</td>
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<td>17</td>
<td>MSES Annual Meeting</td>
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<td></td>
<td>18</td>
<td>NCITE Section Breakfast Meeting - Katie B.</td>
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<td>March</td>
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<td>Transportation Career Expo - CTS</td>
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<td>3</td>
<td>NCITE Section Meeting with Student Chapters - Craig V. SRF</td>
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<td>10</td>
<td>ITS MN Annual Meeting</td>
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<td></td>
<td>11th, Thurs.</td>
<td>NCITE Board Meeting - Westwood - Nick Erpelding, Host</td>
<td>Prof. Dev. Chair &amp; Web Master</td>
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<td></td>
<td>16-17</td>
<td>ATSSA Northland Chapter How-To Workshop - Fargo, ND</td>
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<td></td>
<td>14-17</td>
<td>ITE Technical Conference and Exhibit - Savannah Georgia</td>
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<td>19</td>
<td>MW ITE 2010 AM planning meeting - Approve Final Program</td>
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<tr>
<td>April</td>
<td>9th, Friday</td>
<td>NCITE Board Meeting - Kimley Horn - JoNette, Host</td>
<td>Geo. Design &amp; Planning Method and App. Chairs</td>
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<td></td>
<td>15</td>
<td>NCITE Section Meeting - Tim P</td>
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<td></td>
<td>20-21</td>
<td>Minnesota Spring Maintenance Expo - St. Cloud, MN</td>
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<td>20</td>
<td>NCITE Past Presidents Dinner</td>
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<td>Distribute Spring Newsletter - Main Topic Geometric Committee</td>
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<tr>
<td>May</td>
<td>3-5</td>
<td>ITS America Annual Meeting - Houston, Texas</td>
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<td></td>
<td>11</td>
<td>NCITE Section Lunch Meeting - Katie B</td>
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<td>13th, Thurs.</td>
<td>NCITE Board Meeting - City of Eagan - Tim Plath, Host</td>
<td>Ped &amp; Traffic Safety Chair</td>
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<td></td>
<td>13-18</td>
<td>AASHTO Spring Meeting - Bedford, PA</td>
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<td>Date</td>
<td>Event</td>
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<tr>
<td>13-15</td>
<td>MPWA Spring Conference - Grand View Lodge - Nisswa, MN</td>
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<td>19</td>
<td>CTS Spring Luncheon</td>
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<td>19-20</td>
<td>CTS Transportation Research Conference - Bloomington, MN</td>
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<tr>
<td>21</td>
<td>MW ITE 2010 AM planning meeting - Final Arrangements</td>
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<tr>
<td>20-22</td>
<td>WTS Annual Conference - Seattle, WA</td>
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<td>June</td>
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<tr>
<td>10th, Thurs</td>
<td>NCITE Board Meeting - Alliant Engineering, Katie B.</td>
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<tr>
<td>27-29</td>
<td>ITE Midwestern District Conference - Depot, Mpls, MN</td>
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<tr>
<td>29</td>
<td>NCITE Summer Social -- Twins Game &amp; Tailgating in conjunction with MW AM - Katie</td>
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<tr>
<td>27-30</td>
<td>National LTAP / TTAP Conference - Pittsburgh, PA</td>
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<tr>
<td>July</td>
<td>Distribute Summer Newsletter - Main Topic Int. Traffic Control Committee</td>
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<td>August</td>
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<tr>
<td>11-13</td>
<td>ITE Annual Meeting and Exhibit - Vancouver, BC</td>
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<tr>
<td>Thur. 19th</td>
<td>NCITE Board Meeting - SRF - Craig V., Host</td>
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<td>Sept</td>
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<td>8</td>
<td>NCITE (WTS / ITS MN JOINT ) LUNCHEON - Craig (1st Wed. Sept)</td>
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<tr>
<td>9th, Thurs.</td>
<td>NCITE Board Meeting - Eden Prairie - Randy Newton, Host</td>
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<td>15-17</td>
<td>MSES Fall Outing – Madden’s Resort</td>
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<td>October</td>
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<tr>
<td>8th, Friday</td>
<td>NCITE Board Meeting – Mn/DOT, Sue Z , Host</td>
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<tr>
<td>TBD</td>
<td>ITS MN Fall Industry Forum</td>
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<td>19</td>
<td>NCITE Section Breakfast Meeting - Tim</td>
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<td>25-29</td>
<td>17th ITS World Congress - Busan, Korea</td>
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<td>28-11/2</td>
<td>AASHTO Annual Meeting - Biloxi, Ms</td>
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<td>November</td>
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<tr>
<td>18th, Thurs *</td>
<td>NCITE Board Meeting - Westwood - Nick E, Host *( Mtg. On 3rd Thursday – 2nd is Veteran’s Day)</td>
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<tr>
<td>TBD</td>
<td>NCITE Annual Meeting - All Directors</td>
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<td>19-21</td>
<td>MPWA Fall Conference</td>
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<td>December</td>
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<td>Dec. 2</td>
<td>NCITE Transfer of Duties Meeting - Directors (Existing and New) --Alliant, Katie</td>
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<tr>
<td>10th, Friday</td>
<td>NCITE Joint Board Meeting - Dakota County - Kristi, Host</td>
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<td>10-14</td>
<td>TRB Annual Meeting, Washington, D.C.</td>
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<td>January, 2011</td>
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<tr>
<td>11</td>
<td>NCITE Section Lunch Meeting - Director #1</td>
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<tr>
<td>13th, Thurs.</td>
<td>NCITE Board Meeting – Mn/DOT, Sue Zarling, Host</td>
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<tr>
<td>18-21</td>
<td>Minnesota County Engineers Association Annual Conference - Cragun's Resort</td>
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District and International Meetings

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Location</th>
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<tbody>
<tr>
<td>ITE 2010 Technical Conference and Exhibit</td>
<td>March 14 - 17</td>
<td>Savannah International Trade &amp; Convention Center Savannah, GA</td>
</tr>
<tr>
<td>2010 Midwestern District Annual Conference</td>
<td>June 27 - 29</td>
<td>The Depot Marriott Hotel in Downtown Minneapolis, MN</td>
</tr>
<tr>
<td>ITE 2010 Annual Meeting and Exhibit</td>
<td>August 8 - 11</td>
<td>Vancouver Convention &amp; Exhibition Centre Vancouver, British Columbia, CA</td>
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</table>

COMMITTEES

Technical Committees:
The technical committee goal is to share detailed information of relevant topics of interest to its members. NCITE members are encouraged to participate in any of these meetings. These committees strengthen NCITE through supplementing the monthly section meeting forum by offering a smaller group setting to share ideas and discuss various transportation issues. A new group was added this year, the Traffic Operation and Maintenance Discussion Group.

Geometric Design Committee
2009/2010 Chair: Bill Klingbeil, HR Green

In 2009, the Geometric Design Committee discussed many relevant topics for transportation engineers and current practices in our industry. The issues were discussed from the perspectives of Mn/DOT, county, city, and consulting engineers. Topics discussed in 2009 included:
Complete Streets
Practical Design
Design Flexibility
Free Right Turn Design
Roundabout free rights

Intersection Traffic Control Committee
2009 Chair: Bryan Nemeth, Bolton & Menk, Inc.
2010 Chair: Dave Hirsch, Stonebrooke Engineering

The Intersection Traffic Control committee met nine times in 2009. Meeting attendance was strong and they were typically attended by 12 to 25 people depending on the topics presented and locations of meetings. Meetings were spread throughout the Metro area. State, County, and City staff, along with private consultants attending each meeting. This provided a broad range of perspectives to intersection traffic control topics. Each meeting included topics that are relevant to the traffic engineering community.

Topics for 2009 included:

- Traffic Engineering Policies
- Roundabout Design and Analysis
- Accessible Pedestrian Signals and ADA Compliance
- Synchro Software Traffic Evaluation
- Arterial Monitoring
- Light-Rail Design and Transit Signal Priority (Central and Hiawatha Corridors)
- Adaptive Signal Technology
- Flashing Yellow Arrow Updates

In March a joint meeting on accessible pedestrian signals and ADA compliance at intersections was held with the Geometric Committee and Pedestrian and Traffic Safety Committee (with 25 attendees). This included discussion of ADA requirements, Access Board updates, Minnesota MUTCD, and Mn/DOT Design Manuals and how they relate together to meet compliance for handicapped and visually impaired pedestrians. The committee also had a discussion of Emergency Vehicle Preemption and who is allowed to use the EVP at signalized intersections according to State Law and Statutes.

Pedestrian & Traffic Safety
2009 Chair: Amy Marohn, City of Bloomington
2010 Chair: Matt Pacyna, SRF Consulting Group

In 2009, the Pedestrian and Traffic Safety Committee continued working towards consistently in practices. Topics of discussion at the meetings included:

- Accessible Pedestrian Signals (Joint Committee Meeting)
- Mn/DOT’s Speed Limit Study
- Vehicular Lane Widths
2009 Annual Report and 2010 Membership Guide

- Bike/Ped accommodations at bus stops and park and rides
- Safe Routes to School
- Lessons learned at transit stations
- Review of Traffic Impact Studies

The committee presented their document “Guidance for Installation of Pedestrian Crossing Facilities” and presented it to the City Engineers Association of Minnesota at their annual conference in January 2009.

**ITS Technical Committee**
2009 Chair: Ray Starr, Mn/DOT
2010 Chair: Dean Deeter, Athey Creek Consultants

The Joint ITS MN/NCITE Technical Committee completed its first full year in 2009. The meetings were well attended by participants from Mn/DOT, cities, counties, and consultants. One ongoing discussion item has been to review a draft ITS Design Manual that Mn/DOT is developing with the help of a consultant. Each meeting also provided an opportunity for participants to give an update on the ITS activities within their organizations. These meetings have been great information sharing opportunities.

- Solar Power for ITS Devices
- ITS Design Manual
- ITS Approved Products Lists
- “Your Speed” signs
- Intersection Warning Systems
- Intelligent Work Zones
- Mileage Based User Fees
- Local Impacts of the IntelliDrive(sm) Program (formerly called Vehicle Infrastructure Integration)

**Planning Methods and Applications**
2009 Chair: Jonathan Ehrlich, Metropolitan Council
2010 Chair: Haifeng Xiao, SEH

The NCITE Planning Methods Committee meets to discuss various transportation planning and travel demand modeling topics. The committee continued to participate in the FHWA Travel Model Improvement Program’s webinar series on improving travel modeling practice and on model estimation. Starting from September, the committee was focused on the procedures and issues with the Twin Cities Travel Demand Model.

Topics for 2009 included:

- Trip generation
- Regional model transit forecasts procedure
- Peak hour forecasts
- Simulation model inputs
- Trip generation paper updates
Traffic Operation and Maintenance Discussion Group
2009/2010 Chair: Adam Bruening, Washington County

This group who had been meeting on their own for several years asked to be incorporated into NCITE in 2009. The Traffic Operation and Maintenance Discussion Group is primarily made up of city and county supervisors and lead workers responsible for signing, pavement markings and traffic signal maintenance. Members share experiences, innovative ideas, problems with materials or installation methods along with various maintenance concerns. Attendees benefit from other member’s expertise and knowledge as various topics such as ground mounted sign systems, sign material review, and ongoing signal maintenance challenges are discussed. Demonstrations of new technologies may follow some of the meetings. Discussion topics in 2009 included:

- Sign retroreflectivity requirements
- LED light warranties
- Roadway striping

Standing Committees:
Standing committees are comprised of many volunteer members that undertake specific projects and activity areas necessary to accomplish the NCITE goals of providing information and training to members and the community. These committees included Professional Development, Communication, Membership, Career Guidance and Student Activities. Much of these committees’ work is highlighted in the upcoming sections summarizing professional development training, membership initiatives and scholarship programs.

Professional Development

2009 Chair/2010 Co-Chair: Paul Morris, SRF Consulting Group
2010 Co-Chair: Scott Poska, SRF Consulting Group
Subcommittee Chair:
- Professional Certification Committee Chair: George Stuempfig
- Outreach: Sonja Piper, Bonestroo

In 2009 the Professional Development committee planned professional training opportunities for NCITE members and other transportation professionals. These activities include webinars and live training courses. An outreach workshop is also held each year which focuses on basic transportation engineering fundamentals. The specific trainings offered throughout 2009 are highlighted in the Professional Development and Outreach section of the report.

The Professional Development committee developed and sent out a survey to NCITE members that was returned early in 2009. The survey collected information regarding the types of topics the membership was interested in along with the length of training sessions that best fit the needs of the membership. The results of this survey were compiled and have been, and will continue to be, used to determine how to most effectively present future professional development opportunities.
Communications
Chair: Peter Langworthy, WSB and Associates, Inc.
Subcommittee Chairs:
- Yearbook: Katie Bruwelheide, Alliant Engineering, Inc.
- Webmaster: Jake Gave, Washington County
- Newsletter: Reuben Collins, WSB & Associates

In 2009, NCITE published four Newsletters and one Yearbook. The Website was updated regularly with meeting announcements, technical committee news, and other information.

The Annual Yearbook was once again made available to members electronically in 2009. The Membership Directory component of the Yearbook was emailed directly to members, and the main Yearbook document was posted on the website. It was decided to combine the 2009 Annual Report and the 2010 Yearbook into one document this year.

The NCITE Executive Board believed that this would provide the most complete information to the members in one location.

Membership
Chair: Michael Corbett, HDR Engineering

In 2009 along with focusing on answering questions about membership applications, billing, and change of addresses the Membership Committee spent a great deal of time going through the list of Section Affiliates to make sure that it was up to date. NCITE has now taken over the billing of the Section Affiliates from ITE. Work continued on a welcoming packet to be provided to new members.

The Membership Committee continues to provide membership data support to the yearbook editor, the INCITER newsletter editor and to the Board for the electronic voting system. In 2010 the committee looks forward to continuing to provide efficient and reliable service to our members and the Board, as well as supporting efforts to increase our membership.

Student Activities/Career Guidance
2009 Chair: JoNette Kuhnau, Kimley-Horn & Associates
2010 Chair: Brian Smalkoski, Kimley-Horn & Associates

The student activities committee coordinates the scholarships awarded by NCITE including assembling members to review the student papers and scholarship applications. The committee is available to the student chapters as a liaison and for distribution of funds the student chapters receive from NCITE for activities. The Student Activities Committee is also present at the University of Minnesota Career Expo.

Members of the Student Activities/Career Guidance committee continue to make presentations at middle and high schools throughout the metro area to encourage students to consider careers in transportation. NCITE has partnered with the Center for Transportation Studies at the University of Minnesota to identify new opportunities such
as science/technology camps and the Science Technology Engineering Mathematics (STEM) program to reach out to students and encourage them to consider a career in transportation.

AWARDS AND SCHOLARSHIPS
NCITE recognizes the contributions to our profession through awards to established professionals and scholarships to those future leaders.

Past Presidents Award
This award is given annually to an individual who has made outstanding contributions to NCITE, ITE and/or through achievements in the transportation/traffic engineering profession.

The 2009 Past Presidents Award was granted to:
- Joel Katz
  Joel has had a long and distinguished career with Mn/DOT, URS and WSB. Throughout his career Joel has worked on numerous roadway and traffic engineering projects throughout Minnesota and the Twin Cities Metro Area. Joel has been a long time member of NCITE and served as Section President in 2000. Joel has continued to be a significant contributor to NCITE as he has recently been the featured speaker at a Section Meeting, authored the lead article in the INCITER and continues to serve on the Professional Certification Committee. Joel recently completed his book *From Footpaths to Freeways*, which provides a detailed and illustrative account of the history of roadways in Minnesota. The book clearly shows Joel’s passion and knowledge for the transportation profession.

Young Transportation Professional of the Year Award
This award is given annually to an individual who is 35 years old or younger, and who is making outstanding contributions to NCITE, ITE and/or through achievements in the transportation/traffic engineering profession.

The 2009 Young Transportation Professional of the Year was granted to:
- JoNette Kuhnau, Kimley-Horn & Associates
  JoNette has been, and continues to be, one of the most active members of NCITE. In addition to serving as the long time Chair of the Student Activities and Career Guidance Committee, JoNette served as an NCITE Director in 2008, presented at the Midwestern District ITE meeting in Wisconsin Dells, is serving as NCITE Treasurer in 2010 and is serving on the 2010 Midwestern District Annual Meeting Planning Committee. JoNette has also played a key role on several innovative projects in the Twin Cities Metro Area including the Central Corridor Light Rail, the Cedar Avenue Transitway, and the Radio Drive Safety and Mobility Project.
Student Paper Award
NCITE awards $500 annually for the best student paper pertaining to transportation engineering or transportation planning. Papers are judged on the following criteria:

- Technical merit
- Clarity and organization
- Completeness as related to stated purpose
- Applicability to current issues facing the transportation engineering profession

The 2009 Student Paper Award was granted to:

- Pavithra Parthasarathi – University of Minnesota

Scholarships
NCITE awards five scholarships annually for a minimum of $1000 each. The five scholarships are awarded on the basis of academic performance, career goals, ITE involvement, and related accomplishments or experience. 2009 Scholarship Recipients are as follows:

From the University of Minnesota:
- Xinkai Wu
- Christopher Peters
- Michael Machacek
- Shanjiang Zhu
- Greg Asche

PROFESSIONAL DEVELOPMENT TRAINING AND OUTREACH

Two training courses were presented by NCITE this year. In May, Rick Campbell, Campbell Technology Corporation, Inc, presented a two day course titled Interconnection of Highway-Rail Grade Crossing Warning Systems and Highway Traffic Signals. Rick works with agencies across the country to train and assist in signal/railroad interconnect and preemption. The second training was in November 2009. It was an Advanced Synchro & Sim Traffic Training put on by John Albeck of Albeck Gerken, Inc. The class taught advanced techniques using Synchro and Sim Traffic including advanced inputs, advanced timing examples, Universal Traffic Data Format (UTDF), optimization and calculations, and advanced features of Sim Traffic.

Webinars were offered in Sept and October on The Road Diet Handbook and Strategies for Reducing Collisions Involving Bicycles.

The 18th Annual Workshop on Traffic Engineering Fundamentals, coordinated by NCITE with support by the Center for Transportation Studies was held in February. The day long workshop was attended by transportation technicians, planners and new engineers. The wide range of transportation topics drew city, county and consultant staff from around the state.
LEGISLATIVE ACTIVITIES
NCITE was active in transportation legislative issues through keeping track of specific legislation and communicating key legislative activities to its members. 2009 was an important year as Minnesota became the 29th state to move to a primary seat belt law. The NCITE board had passed a resolution in support of this legislation.

NCITE stayed involved in this process through updates at section meetings and discussions about specific aspects of legislation at technical committee meetings. Specific NCITE Activities included:

- Continued support of the primary seatbelt legislation.
- The Board has continued investigation efforts to consider joining the Transportation Alliance in the future.
- In March Mn/DOT’s Deputy Commissioner spoke to NCITE members and the Student Chapter addressing current legislative issues and funding affecting the community. In April the Metropolitan Council’s 2030 Transportation Policy Plan was shared and discussed with NCITE members.
- Speed limit law changes took place in August of 2009 after the speed zone task force report was presented to the legislature. In 2008 and 2009 Board and section members were involved in the speed zone task force to meet Laws of Minnesota 208, Chapter 287, Section 119 Study and Report on Speed limits to assess various aspects of the speed limit laws including the statutory speed limits.
- Legislative action that concerns specific technical aspects of transportation is discussed at the technical committee level.

Advocacy and communication related to key transportation issues in the legislature will continue to take place throughout 2010. Discussions on how to make sure that members and agencies are aware of current legislation have been happening at the board level.

FINANCES
The success of the Professional Development programs once again helped NCITE finish 2009 financially strong. End of year balances are shown as follows:

<table>
<thead>
<tr>
<th>Account</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Checking</td>
<td>$9,856.51</td>
</tr>
<tr>
<td>Savings</td>
<td>$1,007.63</td>
</tr>
<tr>
<td>Money Market</td>
<td>$10,043.34</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$20,907.48</strong></td>
</tr>
</tbody>
</table>

In addition to the end of year balances, a more detailed financial summary of the year is as follows:
NCITE continued with its success in 2009. With the slow economy the challenge to provide timely and pertinent information through section meetings and training was more important than ever if it was to be a benefit to the members. Involvement in committees and programs continues to be strong including preparation for the 2010 Midwestern ITE District meeting, taking place in Minneapolis, MN in June 2010.
APPENDICES
Appendix A – 2009 ITE Midwestern District Executive Board

**PRESIDENT**  
John F. Crawford  
NCITE Section  
URS Corporation  
(612) 373-6871  
john_crawford@urscorp.com

**VICE PRESIDENT**  
Douglas A. Ripley  
MOVITE Section  
Traffic Control Corporation  
(515) 418-4114  
dripley@trafficcontrolcorp.com

**SECRETARY – TREASURER**  
Peter Lemmon  
Illinois Section  
Metro Transportation Group  
(312) 853-0820  
pcl@metrotransportation.com

**PAST PRESIDENT**  
John A. Davis  
Wisconsin Section  
Ayres Association  
(262) 523-4488  
DavisJ@AyresAssociates.com

**INTERNATIONAL DIRECTOR**  
Robert K. Seyfreid  
Illinois Section  
Northwestern University  
(847) 530-4032  
r-seyfreid@northwestern.edu

**ADMINISTRATOR**  
Thomas E. Campbell  
NCITE Section  
Retired, Mn/DOT  
(651) 484-4638  
te.campbell@comcast.net
Appendix B – District and Section Rules and Responsibilities

North Central Section Policy, Charter and Bylaws
The North Central Section Policy, Charter and Bylaws can be found at the following web link:  http://www.nc-ite.org/bylaws.html

Duties and Responsibilities of the NCITE Executive Board
The duties and responsibilities of the NCITE Executive Board can be found at the following web link:  http://www.nc-ite.org/bylaws.html

District 4 Policy, Charter and Bylaws
The District 4 Policy, Charter and Bylaws can be found at the following web link:  http://www.midwesternite.org/charterbylaws.htm
2010 PROFESSIONAL SERVICES AND PRODUCTS

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